



Customer and Community Investment Fund – Application Template

- Only applications submitted via the online application form, will be accepted. This is, accessible via the LNER website, [Customer and Community Investment Fund page](#). Any applications submitted using any other format **will not be accepted**.
- Please ensure you meet the CCIF criteria to apply for funding before you complete the application form. For details on what we will and will not support, please see the LNER Charitable Giving Policy.
- Once you start completing the online CCIF application form, please do not leave the page as you will lose any information that has been added.

Registered Company Name	
Registered Company or charity Number	
Annual Income	
Company / Organization Name	
Projects Name	
Contact Name, Phone number and Email address	Should we need more information about the project, please provide a name, contact number, and email address.
Nearest Station	Please choose a station from the drop-down box
Post code	
Brief Project Summary	Details provided in this section may be used externally, to assist in making the final decision on which projects we will support.

<i>Letter Count - 1000 letters, which includes spaces</i>	
Please list whom the of primary beneficiaries will be	
Please share the number Beneficiaries who will be impacted by the project	
Primary age group that will be impacted	
Themes <i>Letter Count - 3000 letters, which includes spaces</i>	<p>Please tick the appropriate two boxes to show which themes the application will support, and in the space below please outline how the scheme will achieve this.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mental health <input type="checkbox"/> Education and employability skills <input type="checkbox"/> Diversity and inclusion <input type="checkbox"/> Environmental Sustainability <p>Please outline how the scheme will address the theme you have selected above</p>
<p>The key themes the fund supports are those areas with a demonstrable link to our business, vision, and values, where we believe we can achieve the greatest impact. The themes are:</p> <p>Mental health – Creating a culture of positive mental health, bringing people and communities together and taking positive action to preventing suicide.</p> <p>Education and employability skills – A focus on building skills, promoting employability and education amongst marginalised groups by investing in the skills requirements of now and in the future.</p> <p>Diversity and inclusion – Supporting diverse and inclusive community projects, creating opportunities for learning and the social mobility of vulnerable groups.</p> <p>Environmental Sustainability – By providing support to environmental projects and encouraging sustainable mobility, for our customers and communities. There are three areas we would like CCIF applications to focus on, which are outlined below. Examples have been included, but if you have any questions, please contact CCIF@lner.co.uk.</p> <ul style="list-style-type: none"> • Biodiversity – projects on rewilding areas, creating new or extending existing wildlife corridors and regeneration of urban spaces 	

<ul style="list-style-type: none"> • Sustainable Travel – projects that encourage communities to travel more sustainably, to and from LNER trains stations. • Waste Reduction and the Circular Economy – we would be open to projects that would help LNER to reduce or convert waste into a reusable asset. 	
Project Scope <i>Letter Count - 6000 letters, which includes spaces</i>	Please consider the following questions when completed this section <ul style="list-style-type: none"> • What is the identified need? • How will you spend this grant to address the need in your area? • What positive changes would this grant make to the lives of people who use your project/service?
Organisations Aims & Activities / Background <i>Letter Count - 3000 letters, which includes spaces</i>	Please tell us about your organisation, and its experience of helping people and the impact of your previous work; you may also want to tell us about the people involved in your project and why you are confident in their ability to make the project succeed.
Total CCIF amount been requested	The proposal should set out how much funding is requested from London North Eastern Railway Customer and Community Investment Fund.
Total cost of project. Inc a breakdown of costs.	An application will not be considered, if a high-level breakdown of the project costs is not included. The minimum amount that can be requested is £1000 and the maximum amount is £50,000. For all requests, the following will be required. <ul style="list-style-type: none"> • High-level Breakdown of project costs <ul style="list-style-type: none"> ○ Which needs to set out the total cost of the project, even if you are not applying to LNER CCIF for the full amount. It should set out, how the costs have been reached. ○ Will need to show how the CCIF amount sits within the project costs, and which parts of the project this funding will deliver / support.
Any confirmed match funding and source of funding.	Although funding is available for 100% of project costs, groups should be aware that the panel will consider applicants that are offering some contribution to the project costs. This could be financially through their own fundraising efforts or ‘in kind’ through the support of volunteers getting involved and giving their time.

	<p>We would prefer to be the sole funder or one of two funders for an application. We would not want to fund an application where we are one of several funders.</p>
<p>Project Benefits</p>	<p>Please consider the following questions when completed this section</p> <ul style="list-style-type: none"> • The proposal should set out what will constitute as a successful project. • What are the expected outcomes? • Include targets, you expect to achieve or deliver. • Please explain how you will measure, capture, and report on the positive changes made?
<p>Timescales</p>	<p>A high-level breakdown of the key activities and timescales over 12 months, should be included in this section.</p>
<p>Additional information</p>	